

Students taking tests using Inspera Exam Portal *with* Inspera Smarter Proctoring, and Inspera Exam Portal *without* Inspera Smarter Proctoring will go through two slightly different pre-check experiences.

**Inspera Exam Portal *without* Inspera Smarter Proctoring:**

Students who are taking a test using only the Inspera Exam Portal will go through the Inspera start page and begin their test after Select Test (as shown in section 1.1).

**Inspera Exam Portal *with* Inspera Smarter Proctoring:**

Students who are taking a test using both these features will go through the Inspera start page and Inspera pre-checks before starting their test ( as shown in section 1.1 and 1.2 )

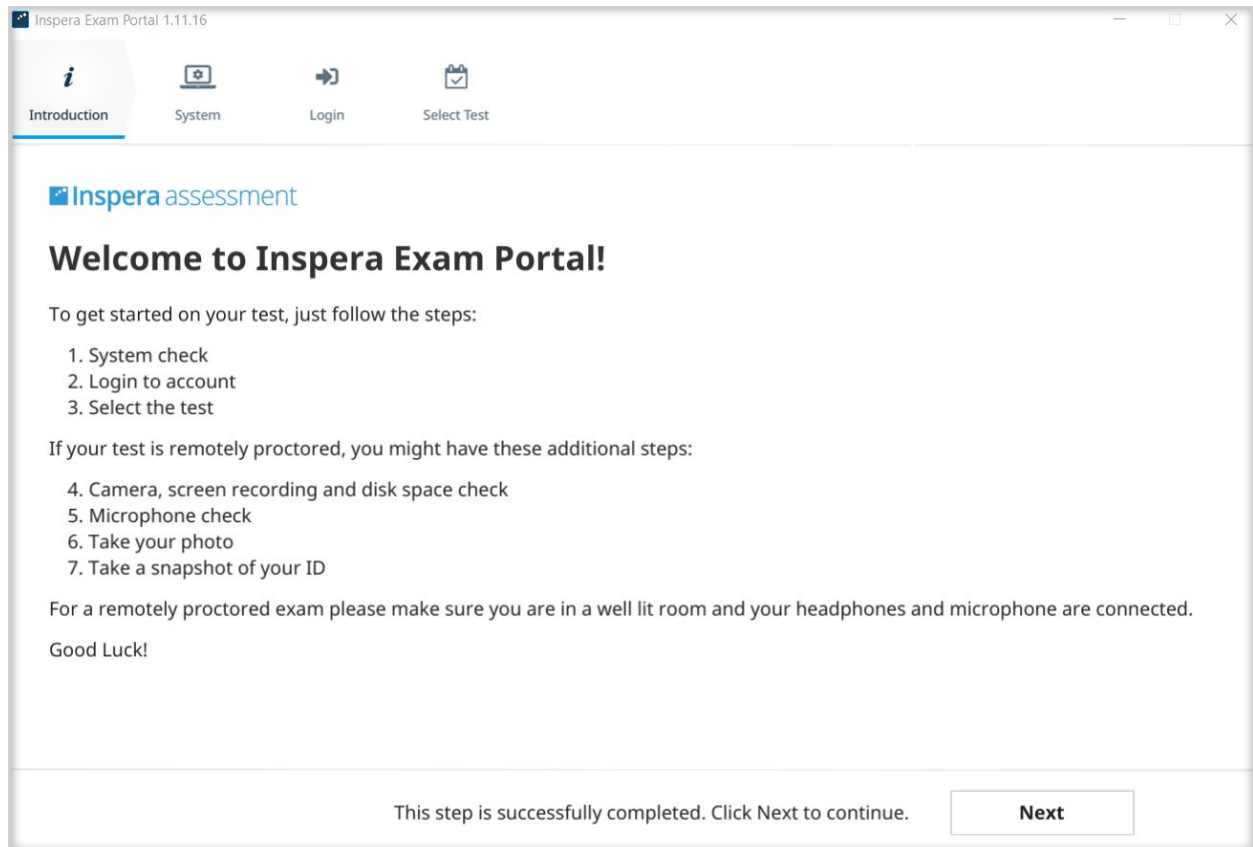
Please refer to the Invigilation article to [learn more](#).

**Minimum system requirements for Inspera Smarter Proctoring**

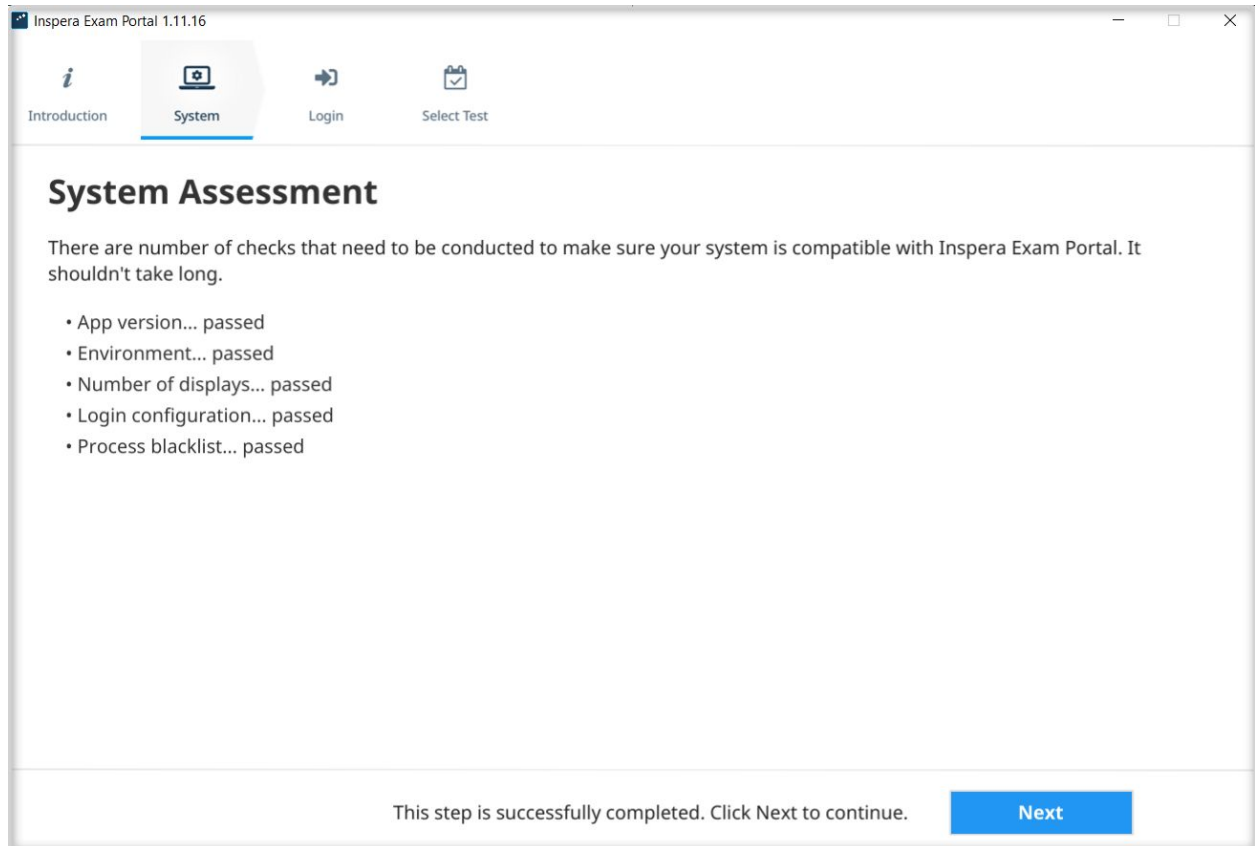
- **Windows:** 7, 8 and 10 on 64-bit platforms
- **macOS:** OS X 10.13 and higher
- CPUs newer than 2011 (Intel Sandy Bridge or newer)
- 75 MB of free storage space per hour
- Web camera & microphone (internal or external)
- A broadband internet connection (0.15Mbps upload speed)

# 1.1 Inspera start page

Students will start with opening the Inspera Exam Portal.



Inspira Exam Portal will perform a set of System checks that goes through the App version, Environment, Number of displays and Login configuration.

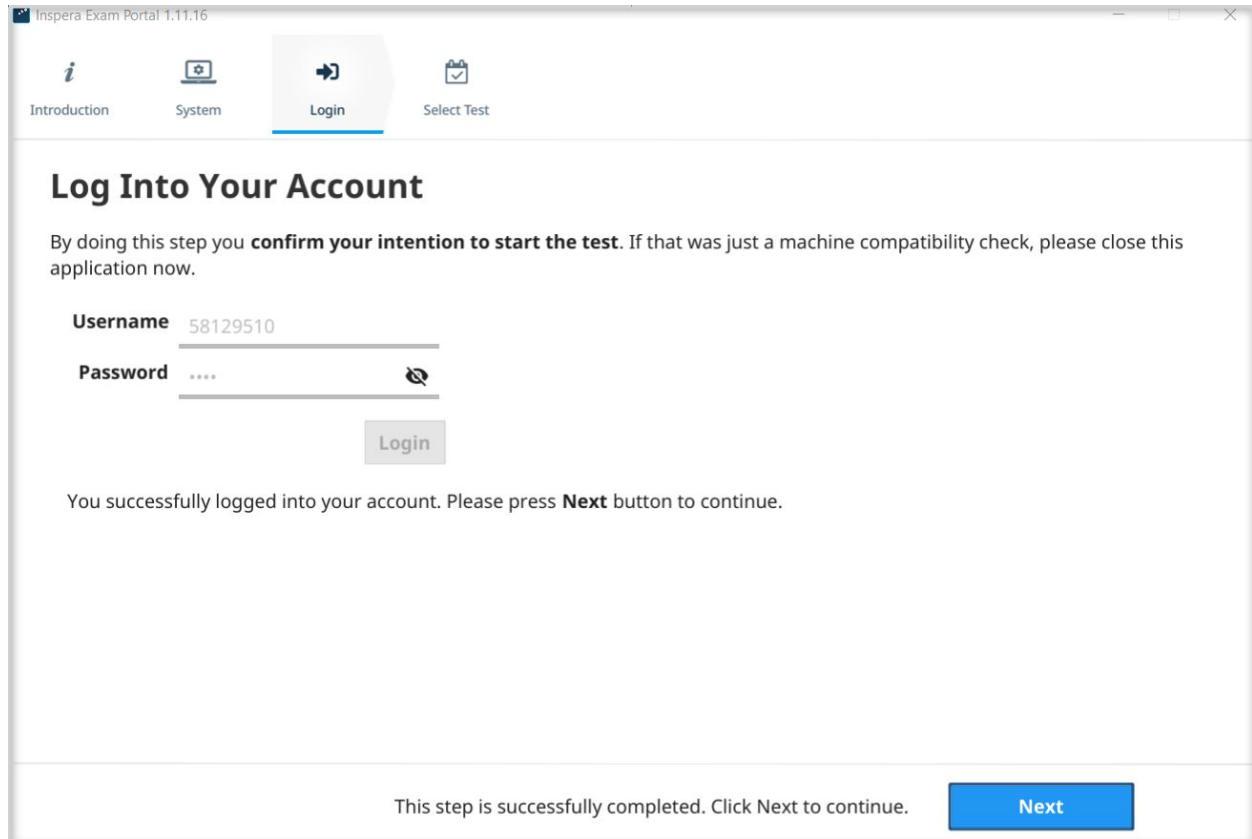


The screenshot shows a web application window titled "Inspira Exam Portal 1.11.16". The navigation bar at the top contains four items: "Introduction" (with an 'i' icon), "System" (with a laptop icon and a blue underline), "Login" (with a right-pointing arrow icon), and "Select Test" (with a checklist icon). The main content area is titled "System Assessment" and contains the following text: "There are number of checks that need to be conducted to make sure your system is compatible with Inspira Exam Portal. It shouldn't take long." Below this is a bulleted list of five items, all marked as "passed":

- App version... passed
- Environment... passed
- Number of displays... passed
- Login configuration... passed
- Process blacklist... passed

At the bottom of the window, there is a message: "This step is successfully completed. Click Next to continue." followed by a blue button labeled "Next".

Students will be asked to log into their account using the username and password generated by Inspera Assessment. Inspera Assessment also supports SSO, which can be enabled through the marketplace. If their credentials are correct, it will prompt them to click **Next** at the bottom, right-hand side of the screen



The screenshot shows a web browser window titled "Inspera Exam Portal 1.11.16". The navigation bar at the top contains four items: "Introduction" (with an 'i' icon), "System" (with a gear icon), "Login" (with a right-pointing arrow icon and a blue underline), and "Select Test" (with a calendar icon). The main content area is titled "Log Into Your Account". Below the title, a message reads: "By doing this step you **confirm your intention to start the test**. If that was just a machine compatibility check, please close this application now." The login form includes a "Username" field with the value "58129510" and a "Password" field with masked characters "...." and a toggle icon. A "Login" button is positioned below the password field. A confirmation message states: "You successfully logged into your account. Please press **Next** button to continue." At the bottom of the page, a message says: "This step is successfully completed. Click Next to continue." followed by a blue "Next" button.

Introduction System **Login** Select Test

## Log Into Your Account

By doing this step you **confirm your intention to start the test**. If that was just a machine compatibility check, please close this application now.

**Username** 58129510

**Password** ....

Login

You successfully logged into your account. Please press **Next** button to continue.

This step is successfully completed. Click Next to continue. **Next**

Students will enter Select Test. They will be prompted to choose a test and enter their PIN code.

- Tests will open at the test start time.
- Tests which are not yet started or are finished will be at the bottom of the list.

Inspera Exam Portal 1.11.16

Introduction System Login **Select Test**

## Select Test

Please select the test you would like to start. To unlock the test you need to enter the **PIN-code from the test invitation email**.

**IEP and Smarter Proctoring**

**IEP and Smarter Proctoring**  
February 03, 2021 10:00 » February 05, 2021 12:00

.....

This step needs to be finished to continue.

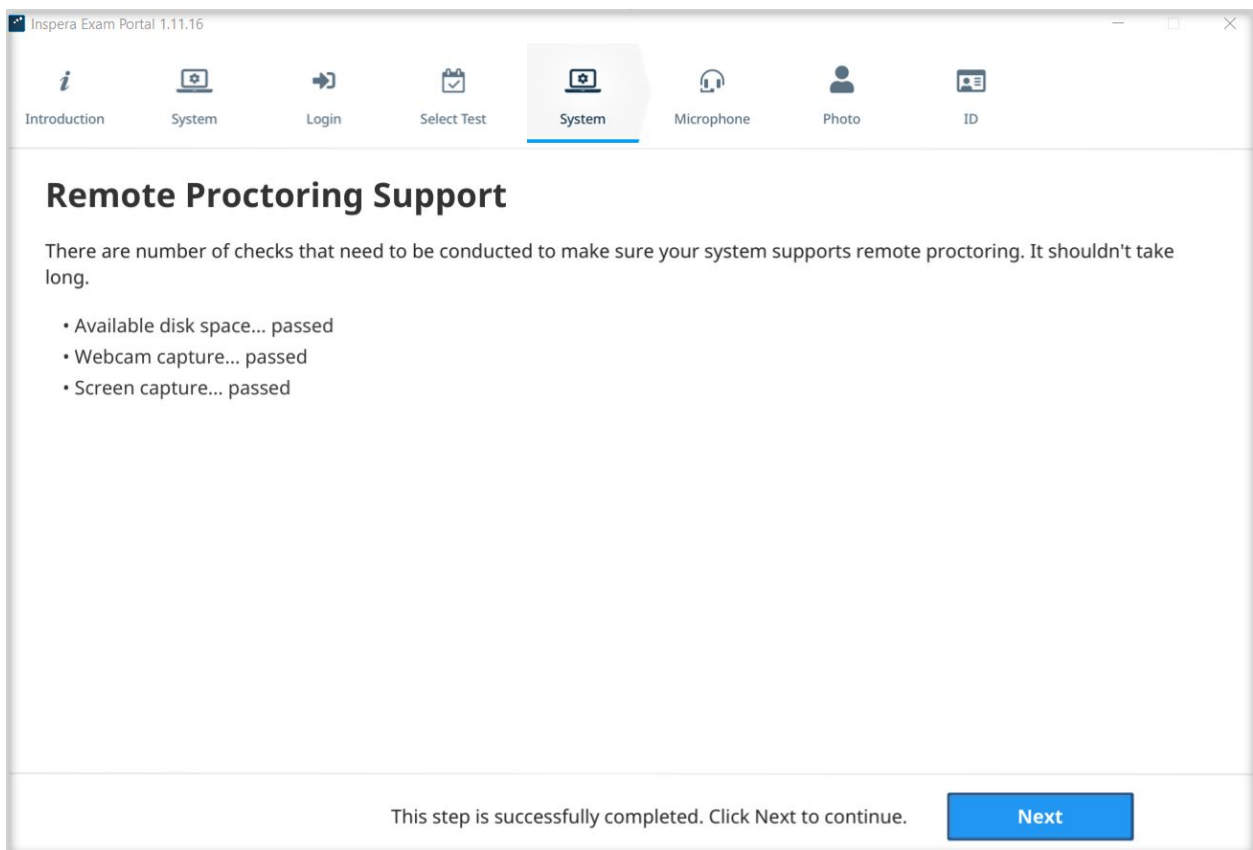
**Note:** If Inspera Exam Portal is enabled without Inspera Smarter Proctoring, at this point the test will launch.

## 1.2 Inspera pre-checks

After a successful login, Inspera Smarter Proctoring will perform a set of checks. If you are unsure whether or not ISP has been enabled, please check with your institution.

**Note:** Photo and ID check will only take place the first time students log into the test. This process will be skipped if the test taker logs in again to take the same test. The original ID and photo will be used for invigilation.

- **Available disk space:** 500 mb
- **Webcam Capture:** Access to webcam
- **Screen Capture:** Access to screen recording



The screenshot shows the Inspera Exam Portal 1.11.16 interface. The top navigation bar includes icons for Introduction, System, Login, Select Test, System (highlighted), Microphone, Photo, and ID. The main content area is titled "Remote Proctoring Support" and contains the following text: "There are number of checks that need to be conducted to make sure your system supports remote proctoring. It shouldn't take long." Below this, a list of checks is shown, all marked as "passed":

- Available disk space... passed
- Webcam capture... passed
- Screen capture... passed

At the bottom of the screen, a message states: "This step is successfully completed. Click Next to continue." A blue "Next" button is located to the right of this message.


A microphone test is conducted to test voice levels.

Inspira Exam Portal 1.11.16

Introduction System Login Select Test System **Microphone** Photo ID

## Microphone Test

Speak with normal voice level and adjust recording volume as needed, so that the levels are in the middle of the green area.  
If this is an exam session, please never mute your microphone through it, otherwise your results might not be accepted.



This step is successfully completed. Click Next to continue. [Next](#)

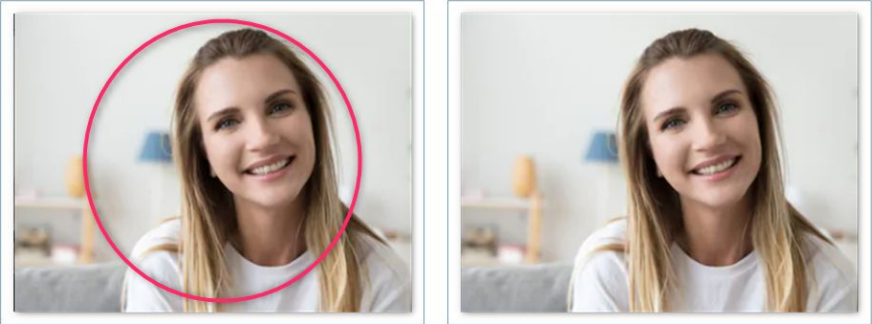
Students will be prompted to take a photo of themselves. This requires alignment and good lighting.

Inspira Exam Portal 1.11.16

Introduction System Login Select Test System Microphone **Photo** ID

## Your Photo

**It may take a while for webcam image to appear**, so please wait. Make sure that your face is **the only one in the frame**. It should be clearly visible and **placed in the centre of the circle touching its edges**. This will enable the 'Take photo' button. Turn on the light if necessary. You can snap multiple times until you're satisfied. Please note that you are responsible for taking photo that **corresponds to your identity**.



Take photo

This step is successfully completed. Click Next to continue. [Next](#)



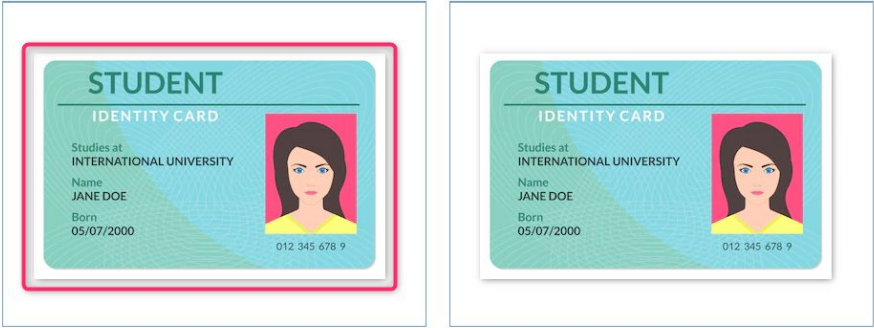
Students will be prompted to take a photo ID. This requires alignment and good lighting.

Inspira Exam Portal 1.11.16

Introduction System Login Select Test System Microphone Photo **ID**

## Your ID

**It may take a while for webcam image to appear**, so please wait. Make sure that your ID document is clearly visible within the rectangle and press 'Take photo' button. Turn on the light if necessary. You can snap multiple times until you get a clear photo. Please note that you are responsible for taking photo that **corresponds to your identity**.



**Take photo**

This step is successfully completed. Click Next to continue. **Next**

After the round of pre-checks, students may begin to start the test.

